



Music Department Parent & Student Handbook

Horton High School

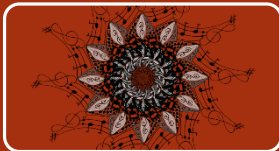
Contents



Music Dept. Overview (p3 &4)



Horton Music Parents Association
(p 5, 6, &7)



Ensembles and Rehearsals (p 8-11)



Student Executive (P 12 & 13)



Credit Courses, Fees, Uniforms, Rentals
(P 14, 15, 16)

Director: Kay Greene (kgreene@gnsps.ca) HMPA: hortonmusicparents@gmail.com Website:
<http://music.kay.zone>

Music Department Overview

The Horton Music Department is a space for everyone to learn and grow through music.

- The Music Department is an integral part of Horton High School, and provides many diverse opportunities for musical expression.
- It is an community of like-minded, hard-working people who respect each other and who respect the community itself
- Horton Music is a place where students can develop a sense of ownership for their learning and their environment

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Music Department Overview (cont.)

- The Horton Music Department and the Director are supported by [parents](#) and [students](#) through work and other contributions.
- Horton Music contributes to the school and the broader community through their time and talents.
- [Communication](#) between parents, the director and the students is essential, open, welcomed, and respectful.
- The Music Parents use the program [Charms Office Assistant](#) to keep track of uniform assignments, instrument rentals, parent volunteer hours, financial statements, and communications home. Students are assigned their password at school; parents can request the password from the music director.

Horton Music Parents Association

- The HMPA is a charitable organization whose membership includes ALL parents of ALL students involved in the music department in any capacity.
- The work of the Horton Music Department could NOT continue without the great support from this group.
- Parents are asked to donate a minimum of 10 hours for the whole school year.
- The organization is explained more on the next page...

Continued next slide

HMPA (Pg2)

[Home](#)

- The Association is made up of an Executive and Committee Chairs, who meet monthly, and committee members (everyone else).
- On the [registration form](#), there is an opportunity to select a committee to join.
- Meetings (for Executive and Chairs) are held on the first Monday of each month.
- Committee members are contacted by their Committee Chair throughout the year and asked to contribute in a specific way.

HMPA (Pg.3)

[Home](#)

Executive positions are:

- Chair (or co-chairs)
- Vice Chair
- Treasurer
- Registrar
- Secretary

Some Committee Chair and Executive positions are filled in the spring of the year, and some are filled in September. Check out the 'Contact' page to get in touch with the director if you have questions.

Committee Chairs are:

- Trip
- Craft Fair (or co-chairs)
- Door Workers
- Chaperones
- Uniforms/Wardrobe
- Refreshments
- Library
- Transportation
- Communications/PR
- Citrus Sales
- Awards Night

Job descriptions can be found [HERE](#) on the Department website

Ensembles and Rehearsals

Within Horton Music, there are many ensembles; here is the list of the groups that will be rehearsing in the 2017/18 school year:

- Senior Concert Band
- Senior Jazz Band
- Junior Jazz Band
- Choir
- Glee Club
- Drumline
- String Orchestra
- Pops Orchestra
- Grade 9 Band (during the school day)
- Grade 10 Band (during the school day)

2017/18 is also a Musical year!

Musicals are for everyone, but you are encouraged to join choir so that you can get some vocal training. Musical auditions will take place in semester one.

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Ensembles/Rehearsals (Cont.)

Rehearsals are a four-way commitment, involving the students, parents, director and the music.

In order to fit so many rehearsals into the week, and to allow for participation in sports as well as music, many rehearsals begin at 7:30 AM.

- The director is committed to arriving at 7:00 to prepare the room
- The students are committed to arriving at 7:20 to prepare for the 7:30 start
- The parents are committed to helping their students accomplish this task – transportation, alarm clock, incentives, etc.
- The music will always be there for you. And the more you commit to it, the better it gets!

Ensembles/Rehearsals (p3)

[Home](#)

Rehearsal Schedule – 2017/18

	Mon	Tues	Wed	Thurs	Fri
7:30	Junior Jazz	Senior Concert Band	Senior Jazz	Senior Concert Band	Choir
After School	Drumline* & String orchestra*	Pops Orchestra**		Glee Club*	

Students are permitted to participate in as many ensembles as they wish, just keep in mind that during performance times, the schedule gets very busy. The dates for the concerts and performances are posted on the [music department calendar](#).

Those students who are also involved in Community Theatre should pay close attention to performance dates.

* These rehearsal days are tentative, based on 2016/17 times.

* Drumline and String orchestra are NOT at the same time.

** Tentative, depending on students' and director availability

"After school" rehearsals typically start at 3:30. Contact the director for more information.

Ensembles/Rehearsals (p4)

[Home](#)

The Horton Music and Drama Departments collaborate to produce a musical every other year. The next musical will be presented during the 2017/18 school year.

- ▶ Participation in the musical is open to the entire school, although students are encouraged to join the choir for vocal training.
- ▶ Musical rehearsals often take place on Fridays after school, on Saturdays, or other evenings after supper. It is a big time commitment (four-way again!)
- ▶ The performance dates of the musical will be published AS SOON AS POSSIBLE, so you can mark your calendar.
- ▶ [The Music Department Calendar](#) is kept current and is public; you can add it to your google or iCal calendar.

Student Executive

The Music Department Student Executive is a School Club with an annual budget of approximately \$500. The group is contributes to the smooth running of a very large, busy department. The Executive positions are:

- Co-Chairs
- Vice Chair
- Secretary
- Treasurer and Assistant Treasurer
- Uniform Chairs
- Fund-raising Chairs
- SWAG Chairs
- Librarian and Assistant Librarian
- Two Student reps from each class/ensemble

Student Executive (pg.2)

- One of the main jobs of the music executive is to keep the lines of communication open between the director, parents, and other students.
- Meetings take place every Friday at recess in the music room. The executive and the grade level/ensemble reps meet to pass on notices, gather info from the students, and generally keep everyone in all the loops.
- The role of the Music Executive is largely student-driven, with support from the director, the school office, the student body, and the HMPA.
- Elections for the main executive positions take place in the spring, and elections of the class/ensemble reps takes place in September.
- The music executive has an office in the music department (The 'Mac Office'). The Co-Chairs are in charge of how that office is used.
- The Music Executive email address is hhsmusicexec@gmail.com

Credit Courses

- ▶ 'Band Instruments 9' and 'Band Instruments 10' are credit courses, commonly call 'Music 9' and 'Music 10'
- ▶ Music 9 and Music 10 are full-year courses, offered every-other day for both semesters.
- ▶ Student play their band instruments in these classes. They do not NEED to join any other ensembles, but they are welcomed to.
- ▶ Music 11, Music 12, Advanced Music 11, Advanced Music 12 and IB Music are all academic courses that require outside participation in a performance ensemble. These classes are student-interest driven, project-based, and have a component of independent work. Typically, all of these grade levels take place during the SAME class time (same block/period).

Fees, Instruments, Uniforms

- The music fee for ALL students participating in the music department is \$70/year. This includes students who are taking a credit course, within school hours.
- The nature of the music credits offered at Horton far exceeds the requirements of the Public School Programs, hence the HMPA is permitted by the Board to request a fee to help cover the cost of the program. Please contact the Music Director or the school office if you have any questions.
- Annual rental fees for musical instruments is \$75. The cost includes regular maintenance and repairs. Repairs due to student neglect are the responsibility of the rental family.
- Standard reeds are provided. (Special reed requests are the responsibility of the families)

Fees, Inst., Uniforms, (cont.)

[Home](#)

- Uniforms are provided to students without charge. Parents/students are responsible for returning the uniforms clean, each June.
- Students are expected to properly wear the Horton Music Department Uniform for EVERY performance, except if instructed otherwise.
- Students are provided with a vest and tie, which are signed out to the student. Families are responsible for providing:
 - black dress pants (no yoga pants, please)
 - White collared shirt
 - Black socks
 - Black shoes
- There is a limited supply of pants, shirts, socks, and shoes for those who request a loan.

Questions?

- All questions are welcomed! Please feel free to contact:
 - Director (Kay Greene) at kgreene@gnspe.ca
 - HMPA (hortonmusicparents@gmail.com)
 - Music Executive (hsmusicexec@gmail.com)
- Visit the Horton Music website for information:
<http://music.kay.zone>

ALSO....

- We use Flipgive to raise funds for the music trip. If you ever purchase things online, please consider going to <https://www.flipgive.com/f/287262> and setting up this easy-to-use fundraiser. It works with Amazon, Walmart, Reitman's, and a ton of other brands!
- Happy Music-Making!!!